ZIG WORKSTATIONS
SPECIFICATION GUIDE

MADE IN THE UK

KI

Contents

General Specifications
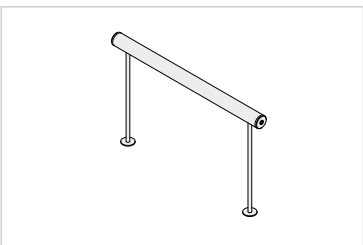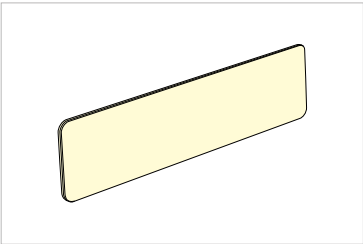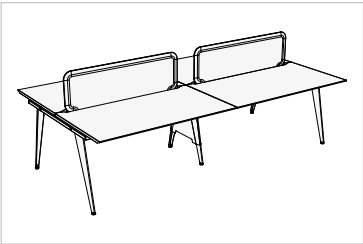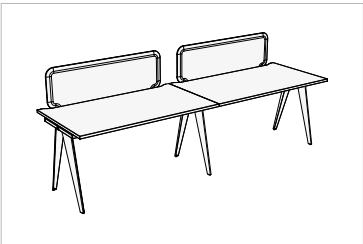
Summary

KI's Zig bench & desk collection combines simple clean design with robust construction and complements KI's full range of workplace furniture. The modular platform features an innovative leg-to-rail connection. Consisting of a kinked tubular leg frame and single traverse rail design with KI-branded end caps, it ensures clear, unencumbered space both above and below the worksurface.

Simple in its design and built with high-quality components, it is the most easily assembled KI system product.

Workstations

Key Facts
- Designed & manufactured in the UK
- Simple, uncluttered construction, easy to assemble & reconfigure
- Screen heights align with KI's other screens, storage, breakout standards
- Drop-down cable tray
- Metal-to-metal connectivity ensures durability for long term reconfiguration
- A, E, L & T Series screens can be fitted to the worktop or directly to the frame

Configurations available:
- Back-to-back bench at fixed height (740mm)
- Single desks at fixed height (740mm)
- Desk returns

Structure
- Understructure: simple, modular, light, easy to assemble. Steel frame connected by transverse rails that support the worktops
- Stable, fully welded 38mm powder coated tube steel frame and rectangular tube spigot traverse rail construction.
- Standard double row depths available: 1200, 1400, 1600mm
- Standard single desk depths available: 600, 700, 800mm
- Standard widths available (double row & single desk): 1000, 1200, 1400, 1600,1800mm
- Longer runs can be achieved adding intermediate legs and additional rails
- Worktops supported by a single rail set well back from users' legs
- Return worktops can be added to the desk & bench
- Bench cantilevered meeting end option

Materials and Surfaces
- 25mm MFC and MDF worktops with 2mm ABS edge.
- Square or 100mm radiused corners
- 740mm height fixed worktops available in all KI standard finishes.

IT Integration and Cable Management
- Drop-down cable trays fixed to underside of worktop
- Various options for grommets and scalloped edges for cable management

Accessories
- A, E, L & T Series full width or inset screens.
- Modesty & End-leg infill panels
- Mass cable riser
- Cantilevered meeting ends

General Specifications

Lead Time
6 weeks

Warranty
Workstations steel understructure – 25 years
Worktops – 5 years
Screen fabric – Fabric manufacturer's warranty

Please refer to www.kieurope.com for product finishes.

How to Order

A list of commonly specified pre-figured builds is listed on pages 6-11. Simply order the bench required plus screens and any accessories.

For more bespoke requirements, refer to the component list on pages 12-19, plus screens and accessories. If you require assistance please contact the KI Sales team.

Indoor Advantage Gold - Furniture
This product is certified to Indoor Advantage Gold - Furniture, making it suitable for many building rating systems, including LEED v4, BREEAM, & WELL Building.

How to order:
1. Select prefigured build required.
Prefigured workstation builds includes complete understucture with 800mm goalpost end leg, cable trays with supports, MFC worktops and fixings.
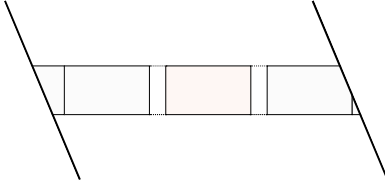
2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
One person desk 800x1200mm	Square corners	ZIG/0812/CT/1/1
	Rounded corners	ZIG/0812/CT/1/1/R
Two person desk 800x2400mm	Square corners	ZIG/0824/CT/2/2
	Round corners	ZIG/0824/CT/2/2/R
Three person desk 800x3600mm	Square corners	ZIG/0836/CT/3/3
	Rounded corners	ZIG/0836/CT/3/3/R
Four person desk 800x4800	Square corners	ZIG/0848/CT/4/4
	Round corners	ZIG/0848/CT/4/4/R
Five person desk 800x6000mm	Square corners	ZIG/0860/CT/5/5
	Rounded corners	ZIG/0860/CT/5/5/R

To make longer runs, add prefigured intermediate section(s) as required.

Description	Product Code
One person intermediate section 800x1200mm	ZIG/0812/CT/EXT

How to order:
1. Select prefigured build required.
Prefigured workstation builds includes complete understucture with 800mm goalpost end leg, cable trays with supports, MFC worktops and fixings.

2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
One person desk 800x1400mm	Square corners	ZIG/0814/CT/1/1
	Rounded corners	ZIG/0814/CT/1/1/R
Two person desk 800x2800mm	Square corners	ZIG/0828/CT/2/2
	Round corners	ZIG/0828/CT/2/2/R
Three person desk 800x4200mm	Square corners	ZIG/0842/CT/3/3
	Rounded corners	ZIG/0842/CT/3/3/R
Four person desk 800x5600	Square corners	ZIG/0856/CT/4/4
	Round corners	ZIG/0856/CT/4/4/R
Five person desk 800x7000mm	Square corners	ZIG/0870/CT/5/5
	Rounded corners	ZIG/0870/CT/5/5/R

To make longer runs, add prefigured intermediate section(s) as required.

Description	Product Code
One person intermediate section 800x1400mm	ZIG/0814/CT/EXT

How to order:

1. Select prefigured build required.
Prefigured workstation builds includes complete understucture with 800mm goalpost end leg, cable trays with supports, MFC worktops and fixings.
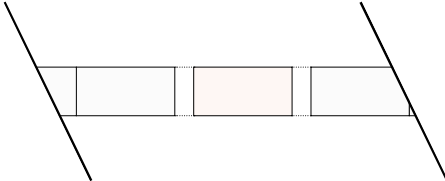
2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
One person desk 800x1600mm	Square corners	ZIG/0816/CT/1/1
	Rounded corners	ZIG/0816/CT/1/1/R
Two person desk 800x3200mm	Square corners	ZIG/0832/CT/2/2
	Round corners	ZIG/0832/CT/2/2/R
Three person desk 800x4800mm	Square corners	ZIG/0848/CT/3/3
	Rounded corners	ZIG/0848/CT/3/3/R
Four person desk 800x6400mm	Square corners	ZIG/0864/CT/4/4
	Round corners	ZIG/0864/CT/4/4/R
Five person desk 800x8000mm	Square corners	ZIG/0880/CT/5/5
	Rounded corners	ZIG/0880/CT/5/5/R

To make longer runs, add prefigured intermediate section(s) as required.

Description	Product Code
One person intermediate section 800x1600mm	ZIG/0816/CT/EXT

How to order:

1. Select prefigured build required.
Prefigured workstation builds includes complete understucture with 800mm goalpost end leg, cable trays with supports, MFC worktops and fixings.

2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
One person desk 800x1800mm	Square corners	ZIG/0818/CT/1/1
	Rounded corners	ZIG/0818/CT/1/1/R
Two person desk 800x3600mm	Square corners	ZIG/0836/CT/2/2
	Round corners	ZIG/0836/CT/2/2/R
Three person desk 800x5400mm	Square corners	ZIG/0854/CT/3/3
	Rounded corners	ZIG/0854/CT/3/3/R
Four person desk 800x7200mm	Square corners	ZIG/0872/CT/4/4
	Round corners	ZIG/0872/CT/4/4/R
Five person desk 800x9000mm	Square corners	ZIG/0890/CT/5/5
	Rounded corners	ZIG/0890/CT/5/5/R

To make longer runs, add prefigured intermediate section(s) as required.

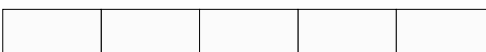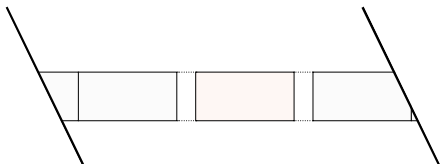| Description	Product Code
One person intermediate section 800x1800mm	ZIG/0818/CT/EXT

How to order:
1. Select prefigured build required.
Prefigured workstation builds includes complete understucture with 1600mm goalpost end leg, cable trays with supports, MFC worktops and fixings.

2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
Two person bench 1600x1200mm	Square corners	ZIG/1612/CT/1/2
	Rounded corners	ZIG/1612/CT/1/2/R
Four person bench 1600x2400mm	Square corners	ZIG/1624/CT/2/4
	Round corners	ZIG/1624/CT/2/4/R
Six person bench 1600x3600mm	Square corners	ZIG/1636/CT/3/6
	Rounded corners	ZIG/1636/CT/3/6/R
Eight person bench 1600x4800	Square corners	ZIG/1648/CT/4/8
	Round corners	ZIG/1648/CT/4/8/R
Ten person bench 1600x6000mm	Square corners	ZIG/1660/CT/5/10
	Rounded corners	ZIG/1660/CT/5/10/R

To make longer runs, add prefigured intermediate section(s) as required.

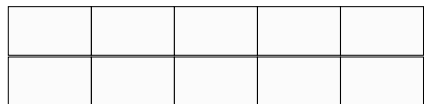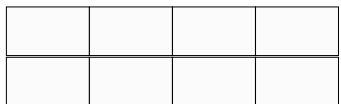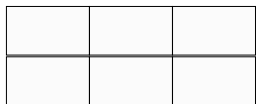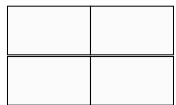| Description	Product Code
Two person intermediate section 1600x1600mm	ZIG/1612/CT/1/2

How to order:
1. Select prefigured build required.
Prefigured workstation builds includes complete understucture with 1600mm goalpost end leg, cable trays with supports, MFC worktops and fixings.

2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
Two person bench 1600x1400mm	Square corners	ZIG/1614/CT/1/2
	Rounded corners	ZIG/1614/CT/1/2/R
Four person bench 1600x2800mm	Square corners	ZIG/1628/CT/2/4
	Round corners	ZIG/1628/CT/2/4/R
Six person bench 1600x4200mm	Square corners	ZIG/1642/CT/3/6
	Rounded corners	ZIG/1642/CT/3/6/R
Eight person bench 1600x5600	Square corners	ZIG/1656/CT/4/8
	Round corners	ZIG/1656/CT/4/8/R
Ten person bench 1600x7000mm	Square corners	ZIG/1670/CT/5/10
	Rounded corners	ZIG/1670/CT/5/10/R

To make longer runs, add prefigured intermediate section(s) as required.

Description	Product Code
Two person intermediate section 1600x1800mm	ZIG/1614/CT/1/2

How to order:
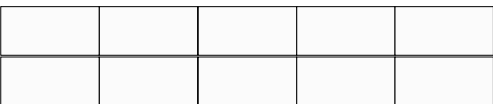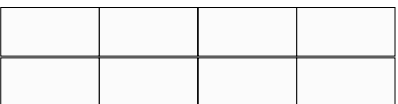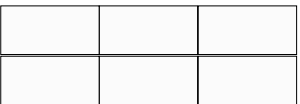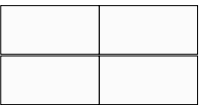**1. Select prefigured build required.**
Prefigured workstation builds includes complete understucture with 1600mm goalpost end leg, cable trays with supports, MFC worktops and fixings.

2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
Two person bench 1600x1600mm	Square corners	ZIG/1616/CT/1/2
	Rounded corners	ZIG/1616/CT/1/2/R
Four person bench 1600x3200mm	Square corners	ZIG/1632/CT/2/4
	Round corners	ZIG/1632/CT/2/4/R
Six person bench 1600x4800mm	Square corners	ZIG/1648/CT/3/6
	Rounded corners	ZIG/1648/CT/3/6/R
Eight person bench 1600x6400	Square corners	ZIG/1664/CT/4/8
	Round corners	ZIG/1664/CT/4/8/R
Ten person bench 1600x8000mm	Square corners	ZIG/1680/CT/5/10
	Rounded corners	ZIG/1680/CT/5/10/R

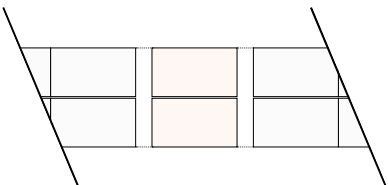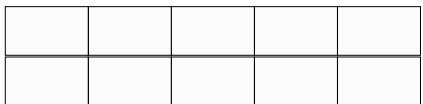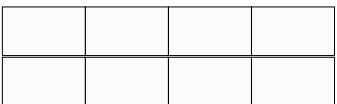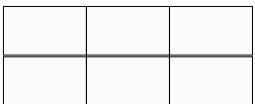**To make longer runs, add prefigured intermediate section(s) as required.**

Description	Product Code
Two person intermediate section 1600x1600mm	ZIG/1616/CT/1/2

How to order:
1. Select prefigured build required.
Prefigured workstation builds includes complete understucture with 1600mm goalpost end leg, cable trays with supports, MFC worktops and fixings.

2. If required, add screens and fixings as separate line items. See pages 16-25.

3. Add any other accessories as separate line items.

Refer to www.kieurope.com for finish options.

Description		Product Code
Two person bench 1600x1800mm	Square corners	ZIG/1618/CT/1/2
	Rounded corners	ZIG/1618/CT/1/2/R
Four person bench 1600x3600mm	Square corners	ZIG/1636/CT/2/4
	Round corners	ZIG/1636/CT/2/4/R
Six person bench 1600x5400mm	Square corners	ZIG/1654/CT/3/6
	Rounded corners	ZIG/1654/CT/3/6/R
Eight person bench 1600x7200	Square corners	ZIG/1672/CT/4/8
	Round corners	ZIG/1672/CT/4/8/R
Ten person bench 1600x9000mm	Square corners	ZIG/1690/CT/5/10
	Rounded corners	ZIG/1690/CT/5/10/R

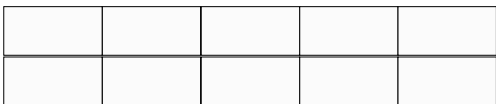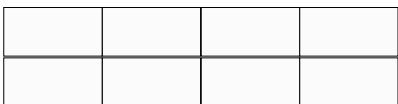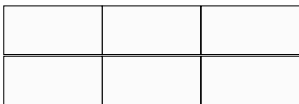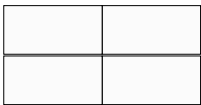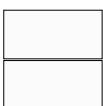**To make longer runs, add prefigured intermediate section(s) as required.**

Description	Product Code
Two person intermediate section 1600x1800mm	ZIG/1618/CT/1/2
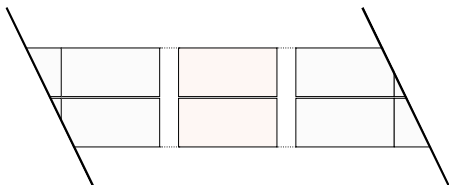
Modesty panels
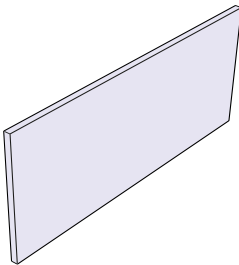
Modesty panels for desks. 280mm high, 18mm MFC with 2mm straight edge.
Each panel requires <u>one</u> bracket kit and <u>one</u> packs of eight bolts (8BD/M6-16/8PACK).

Width	Price Code
1000mm	ZIG/0410/MOD
1200mm	ZIG/0412/MOD
1400mm	ZIG/0414/MOD
1600mm	ZIG/0416/MOD
1800mm	ZIG/0418/MOD
Modesty Panel Support Bracket Kit	WK2/SBKT/79
Bolt Kit (8 bolts)	8BD/M6-16/8PACK

Prefigured returns

How to order:
1. Select prefigured return build required.
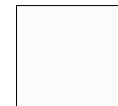600mm deep prefigured workstation returns includes complete return understucture with desk end leg, MFC worktops and fixings.

Refer to www.kieurope.com for finish options.

Description	Product Code
600x400mm	ZIG/0604/RTN
600x600mm	ZIG/0606/RTN
600x800mm	ZIG/0608/RTN
600x1000mm	ZIG/0610/RTN

Cantilevered extension top for back-to-back benches, 600mm deep. 25mm MFC worktop with 2mm straight edge. Supplied with inserts and fixings. Available in different shapes. contact KI Sales Manager for details. Each pair requires a pack of eight bolts (8BD/M6-16/8PACK).

Description	Product Code
Pair of extension brackets 1 pair (2 pairs required)	CN3/CB/D/END
Pack of 8No. M6 x 16mm button head allen bolts	8BD/M6-16/8PACK

Description	Price Code
600x1200mm MFC extension top	CN3/0612/XT
600x1600mm MFC extension top	CN3/0616/XT
600x1600mm curved MFC extension top	CN3/0616C/XT
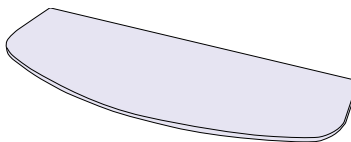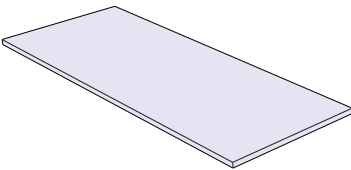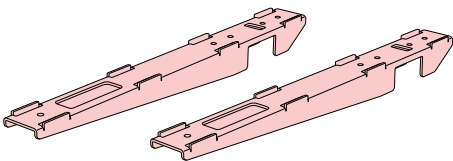
Cable port options

Description	Quantity	Product Code
80mm dia grommet & cover	1 Grommet	8BD/1G
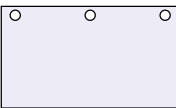
Description	Product Code
Scalloped cut-out to rear	1 Scallop 8BD/FS
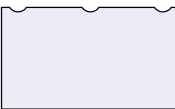
380mm high (1094mm overall from floor), 27mm fully upholstered fabric covered panels with aerodynamic frameless edge. A Series Screen can be specified in Band Y - a 34mm thick foam backed, available in Blazer Lite only. Refer to page 22 for Fabric Band Options.
Add /**A** (or other) to the end of the code to denote band choice.

380mm high (1094mm overall from floor), 25mm thick fabric screen panel with raduised corners. 20mm gap between screen and MFC top for cable access on double row benches.

Refer to page 22 for Fabric Band Options.
Add /**A** (or other) to the end of the code to denote band choice.

Width	Product Code
Non-pinnable fabric panel	
800mm	A/STRA/0838
1000mm	A/STRA/1038
1200mm	A/STRA/1238
1400mm	A/STRA/1438
1600mm	A/STRA/1638
1800mm	A/STRA/1838

| Width	Product Code
Non-pinnable fabric panel	
800mm	E/ST/0838
1000mm	E/ST/1038
1200mm	E/ST/1238
1400mm	E/ST/1438
1600mm	E/ST/1638
1800mm	E/ST/1838
Pinnable fabric panel	
800mm	E/SP/0838
1000mm	E/SP/1038
1200mm	E/SP/1238
1400mm	E/SP/1438
1600mm	E/SP/1638
1800mm	E/SP/1838

A Series screen fixings.

Description	Product Code
End/Intermediate Leg Screen Bracket. To mount full width screens below worksurface level on benches. **2 required per screen**	CN3/SBKT/138 (single bracket)
Double Row Bench Worktop Mounted Inset Screen Bracket. To mount inset screens below worksurface level on double row benches. **2 required per screen**	CN3/SBKT/48 (single bracket)
Single Desk Worktop Mounted Screen Bracket. To mount full width and inset screens below worksurface level on single desks. **2 required per screen**	8BD/SBKT/46 (single bracket)

E Series screen fixings

Description	Product Code
End/Intermediate Leg Screen Bracket. To mount full width screens below worksurface level on benches. **2 required per screen**	CN3/SBKT/138 (single bracket)
Double Row Bench Worktop Mounted Inset Screen Bracket. To mount inset screens below worksurface level on double row benches. **2 required per screen**	CN3/SBKT/48 (single bracket)
Single Desk Worktop Mounted Screen Bracket. To mount full width and inset screens below worksurface level on single desks. **2 required per screen**	8BD/SBKT/46 (single bracket)

380mm high (1094mm overall from floor), 25mm thick fabric screen with PVC surround trim. 50mm radiused corners. 20mm gap between screen and MFC top for cable access.

Refer to page 22 for Fabric Band Options.
Add /**W** or /**B** for Black or White surround strip then add /**A** (or other) to the end of the code to denote band choice.

Width	Product Code
Non-pinnable fabric panel	
800mm	L/ST/0838
1000mm	L/ST/1038
1200mm	L/ST/1238
1400mm	L/ST/1438
1600mm	L/ST/1638
1800mm	L/ST/1838
Pinnable fabric panel	
800mm	L/SP/0838
1000mm	L/SP/1038
1200mm	L/SP/1238
1400mm	L/SP/1438
1600mm	L/SP/1638
1800mm	L/SP/1838

L Series screen fixings.

Description	Product Code
End/Intermediate Leg Screen Bracket. To mount full width screens below worksurface level on benches. 2 required per screen	CN3/SBKT/138 (single bracket)
Double Row Bench Worktop Mounted Inset Screen Bracket. To mount inset screens below worksurface level on double row benches. 2 required per screen	CN3/SBKT/48 (single bracket)
Single Desk Worktop Mounted Screen Bracket. To mount full width and inset screens below worksurface level on single desks. 2 required per screen	8BD/SBKT/46 (single bracket)

380mm high (1094mm overall from floor), 25mm thick fabric wrapped and stitched screen with 90mm radiused corners.

Width	Product Code
800mm	C/T1/0838
1000mm	C/T1/1038
1200mm	C/T1/1238
1400mm	C/T1/1438
1600mm	C/T1/1638
1800mm	C/T1/1838
2000mm	C/T1/2038

C Series screen fixings.

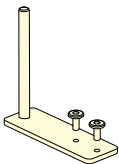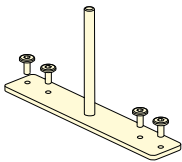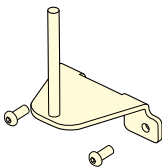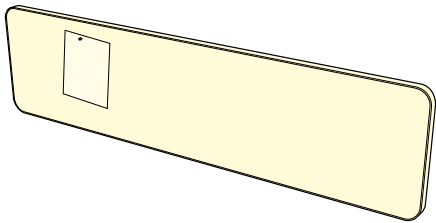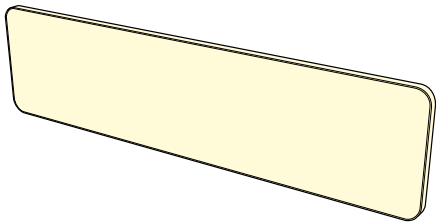| Description	Product Code
End/Intermediate Leg Screen Bracket. To mount full width screens below worksurface level on benches. 2 required per screen	CN3/SBKT/138 (single bracket)
Double Row Bench Worktop Mounted Inset Screen Bracket. To mount inset screens below worksurface level on double row benches. 2 required per screen	CN3/SBKT/48 (single bracket)
Single Desk Worktop Mounted Screen Bracket. To mount full width and inset screens below worksurface level on single desks. 2 required per screen	8BD/SBKT/46 (single bracket)

C Series Floor Standing Screens - 800mm Wide

Description	Product Code
1500mm high screen	C/FS/GLIDES/1500
1800mm high screen	C/FS/GLIDES/1800
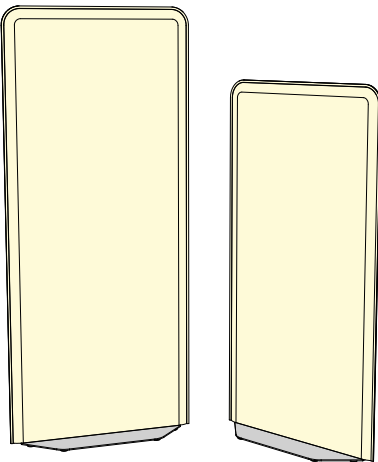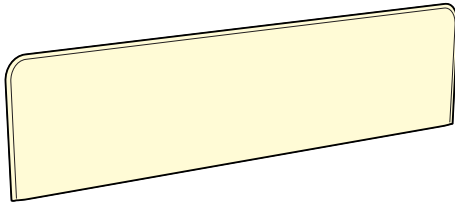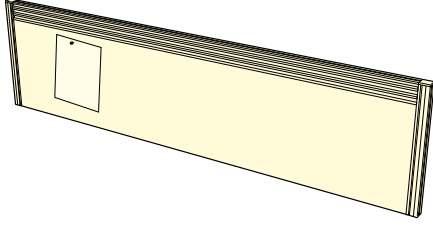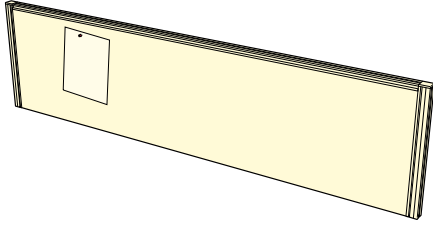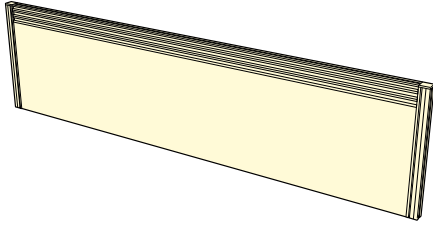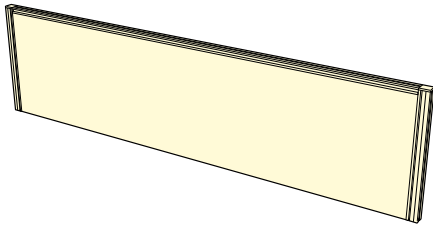
400mm high (1114mm overall from floor), 30mm thick fabric panel with three sided aluminium rail surround trim (top and sides). 20mm gap between screen and MFC top for cable access on double row benches. Add screen frame colour code (eg /**W**) then add /**A** (or other) to the end of the code to denote band choice (page 22).

400mm high (1114mm overall from floor), 30mm thick fabric panel with aluminium rail side trim and PVC top trim. 20mm gap between screen and MFC top for cable access on double row benches.
Add screen frame colour code (eg /**W**) then add /**A** (or other) to the end of the code to denote band choice (page 22).

Width	Product Code
Single slot tool rail screens with non-pinnable fabric panel	
800mm	T/T1/0840
1000mm	T/T1/1040
1200mm	T/T1/1240
1400mm	T/T1/1440
1600mm	T/T1/1640
1800mm	T/T1/1840
Triple slot tool rail screens with non-pinnable fabric panel	
800mm	T/T2/0840
1000mm	T/T2/1040
1200mm	T/T2/1240
1400mm	T/T2/1440
1600mm	T/T2/1640
1800mm	T/T2/1840
Single slot tool rail screens with pinnable fabric panel	
800mm	T/P1/0840
1000mm	T/P1/1040
1200mm	T/P1/1240
1400mm	T/P1/1440
1600mm	T/P1/1640
1800mm	T/P1/1840
Triple slot tool rail screens with pinnable fabric panel	
800mm	T/P2/0840
1000mm	T/P2/1040
1200mm	T/P2/1240
1400mm	T/P2/1440
1600mm	T/P2/1640
1800mm	T/P2/1840

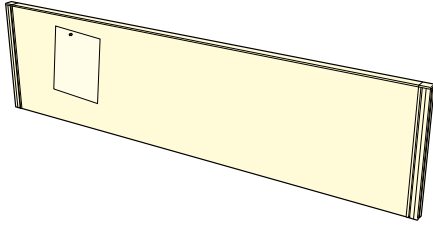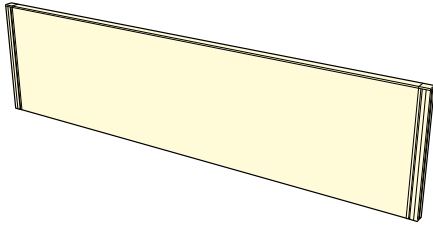| Width	Product Code
PVC top trim with non-pinnable fabric panel	
800mm	T/T7/0840
1000mm	T/T7/1040
1200mm	T/T7/1240
1400mm	T/T7/1440
1600mm	T/T7/1640
1800mm	T/T7/1840
PVC top trim with pinnable fabric panel	
800mm	T/P7/0840
1000mm	T/P7/1040
1200mm	T/P7/1240
1400mm	T/P7/1440
1600mm	T/P7/1640
1800mm	T/P7/1840

T Series screen fixings

Description	Product Code
Connect3 End Leg Screen Bracket. To mount full width screens below worksurface level. Single Bracket 1 required per end leg	CN3/SBKT/136
Connect3 Intermediate Leg Screen Bracket. To mount full width screens below worksurface level. Single Bracket 1 required per intermediate leg	CN3/SBKT/137
Double Row Bench Worktop Mounted Inset Screen Bracket. To mount inset screens below worksurface level on double row benches. Single Bracket. 2 required per screen	CN3/SBKT/48
Single Desk Worktop Mounted Screen Bracket. To mount full width and inset screens below worksurface level on single desks. Single Bracket. 2 required per screen	8BD/SBKT/46
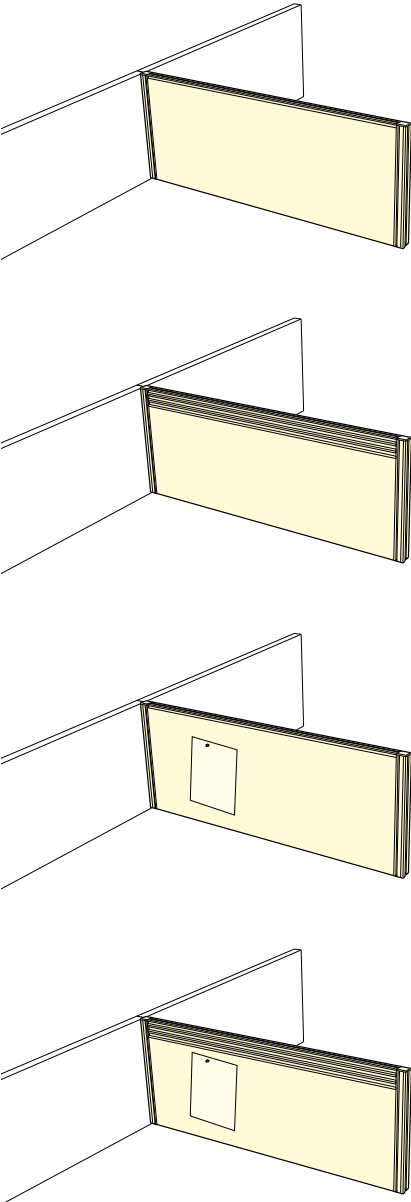
15mm shorter to fit at a right angle to the main screens along the spine of the bench. 368mm high (sitting on top of the worksurface, 1114mm overall from floor), 30mm thick with three sided aluminium rail surround trim (top and sides).
Add screen frame colour code (eg /**W**) then add /**A** (or other) to the end of the code to denote band choice (page 22).

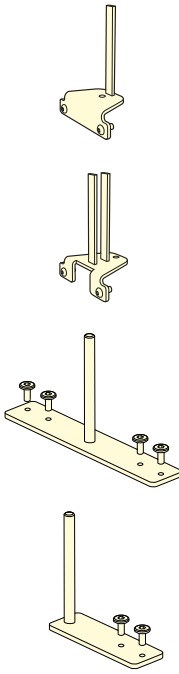15mm shorter to fit at a right angle to the main screens along the spine of the bench. 368mm high (sitting on top of the worksurface, 1114mm overall from floor), 30mm thick with aluminium rail side trim and PVC top trim.
t1/0837Add screen frame colour code (eg /**W**) then add /**A** (or other) to the end of the code to denote band choice (page 22).

Width	Product Code
Single slot tool rail screens with non-pinnable fabric panel	
800mm	T/T1/0837R
1000mm	T/T1/1037R
1200mm	T/T1/1237R
1400mm	T/T1/1437R
1600mm	T/T1/1637R
1800mm	T/T1/1837R
Triple slot tool rail screens with non-pinnable fabric panel	
800mm	T/T2/0837R
1000mm	T/T2/1037R
1200mm	T/T2/1237R
1400mm	T/T2/1437R
1600mm	T/T2/1637R
1800mm	T/T2/1837R
Single slot tool rail screens with pinnable fabric panel	
800mm	T/P1/0837R
1000mm	T/P1/1037R
1200mm	T/P1/1237R
1400mm	T/P1/1437R
1600mm	T/P1/1637R
1800mm	T/P1/1837R
Triple slot tool rail screens with pinnable fabric panel	
800mm	T/P2/0837R
1000mm	T/P2/1037R
1200mm	T/P2/1237R
1400mm	T/P2/1437R
1600mm	T/P2/1637R
1800mm	T/P2/1837R

Width	Product Code
PVC top trim with non-pinnable fabric panel	
800mm	T/T7/0837R
1000mm	T/T7/1037R
1200mm	T/T7/1237R
1400mm	T/T7/1437R
1600mm	T/T7/1637R
1800mm	T/T7/1837R
PVC top trim with pinnable fabric panel	
800mm	T/P7/0837R
1000mm	T/P7/1037R
1200mm	T/P7/1237R
1400mm	T/P7/1437R
1600mm	T/P7/1637R
1800mm	T/P7/1837R
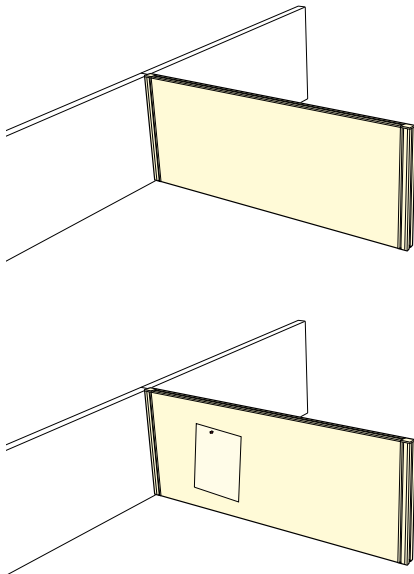
T Series return screen fixings

Description	Product Code
Shared Return Screen linking kit 1 kit required per screen, use with the screen foot or bracket set below	8BD/SA/LINK/KIT
Shared Return Screen Front Foot with rubber feet Single bracket 1 required per screen	8BD/SBKT/53
Pair of Single Return Screen Brackets Pair of brackets 1 pair required per screen	8BD/SBKT/30
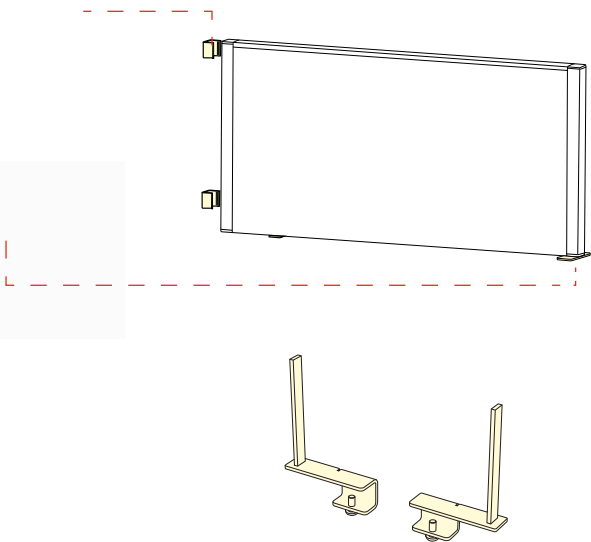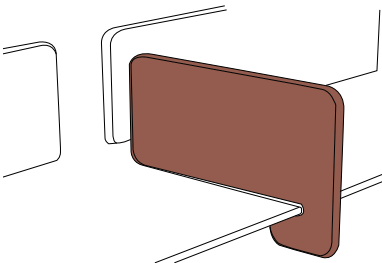
Description	Product Code	Band A	Band B	Band C	Band D
Clasp screen	E/C/600/				

| Description	Product Code
Worktop mounted 700mm long tubular lamp with variable dimmer switch. Includes 3m starter cable.	KNK/LAMP/ROUND/700
Worktop mounted 1200mm long tubular lamp with variable dimmer switch. Includes 3m starter cable.	KNK/LAMP/ROUND/1200
Worktop mounted planter	KNK/DESKTOP/PLANTER
Worktop mounted shelf	KNK/DESKTOP/SHELF
Intermediate leg mass cable riser	ZIG/KI/ZIG/MCR
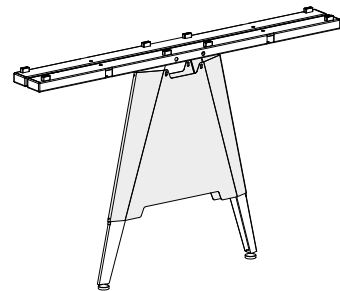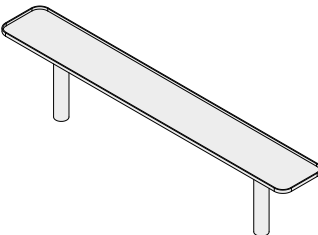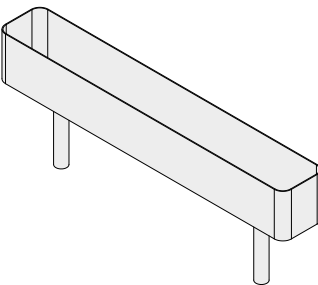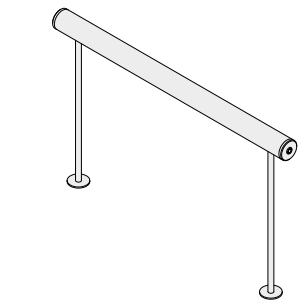
KI products are designed and manufactured to withstand the tough demands of work environments. Care and regular light cleaning will keep the furniture looking its best for many years.

IMPORTANT CARE & SAFETY INFORMATION

- Melamine/MFMDF and other decorative worksurfaces will naturally wear over time resulting in shiny patches, particularly parts that are regularly used for mouse control and where the worksurface comes into contact with clothes, skin etc.
- **Always use mouse mats to minimise the long-term effects of continuous contact and movement within the same area of the top.**

- Once the workstations/tables have been assembled, sited and wired they should not be moved
- Never attempt to drag them across the floor, which will stress and strain the end legs
- Avoid placing your furniture in direct sunlight, as sunlight causes fading
- Mats and coasters must be used as they offer the best protection from scratches, hot liquid and water marks
- Heavy office equipment such as printers should be placed on protective pads to avoid scratches to the worksurface
- Never drag heavy equipment across a worktop as this will damage the worksurface
- Do not immerse any part of the workstations/tables in water or any liquid
- Check all cords (power, control keypad, etc.) every 6 months to make sure there are no kinked, pinched or frayed wires

Should any items of furniture require repair, please contact KI (UK) Ltd for further information.

The guide below is intended to help where furniture has become marked or stained. Please check for colour fading in a discreet area when using any detergents or chemicals. Always follow the manufacturer of the cleaning products' instructions before use.

GENERAL CARE

Proper care and careful use are the best methods of maintaining the appearance and finish of any product. Any desk or table worksurface is vulnerable to scratching and damage.

Your workstations/tables metal understructure is finished with durable powder-coated paint. Worktops are generally Melamine Faced Chipboard (MFC) or Melamine Faced Medium Density Fibreboard (MFMDF) (laminated).

Other worktop finishes e.g. Lino or Fenix NTM® should be cleaned according to the manufacturer's instructions.

Apart from regular cleaning, KI workstations are considered to be maintenance free however the following should be observed during a bench's lifetime:

FRAMEWORK

- Where cleaning of the frame is required, a mild detergent solution should be used
- Harsh abrasives, acids, alkalis or bleaching products should not be used
- Touch-up paint in all standard KI colours is available to repair minor chips and scratches. Follow the instructions on the packaging to ensure the best results.

MFC/ MFMDF WORKTOPS

- Melamine faced worksurfaces will naturally wear over time, particularly parts that are regularly rubbed. Utilizing a mouse mat will protect against this natural wear and tear.
- Work tops are easy to maintain, simply use a damp cloth and a mild detergent or non-abrasive cleaner to keep the surface clean and hygienic
- Potential stains should be removed immediately (the use of abrasive cleaners should always be avoided)
- Use an all-purpose cleaner to remove ink stains, crayon and water-based paint marks
- Use thinners to remove oil-based paint stains (pour onto a soft cloth, not directly on the surface) - avoid contact with the worktop edging, as this will cause damage
- Never use excessive water to clean work surfaces. Wetness or excessive moisture can cause laminate worktops to swell, warp or appear to grow in thickness

SCREENS

A variety of privacy and divider screens are made of an aluminium frame and fabric or fabric covered board, some styles have a powder coated frame in matching or accent colours. The same regime applies for screens frames as it does for the rest of the bench frame. For screen fabrics please refer to the specific fabric manufacturer's website for cleaning and maintenance details. Here is some general advice:

- Fabrics can be regularly vacuumed to prevent build-up of dust and dirt on the fabric surface
- Get to spills and potential stains quickly. Mop up the excess liquid using kitchen roll or a damp cloth. Then clean using a branded upholstery shampoo, detergent or hand wash according to the fabric manufacturer's instructions
- Wipe down acrylic blade screens with a soft, damp cloth and a mild detergent or non-abrasive cleaner to keep the surface clean and hygienic

WORKSTATIONS
ZIG

About KI

KI's furniture helps the world's leading organisations create happy, healthy, high performing working and learning environments. Bringing together good design, advanced engineering and sustainable resources, KI's products are durable, flexible and offer excellent value.

Founded in 1941, KI has grown to become one of the world's largest, most respected furniture manufacturing groups. KI's EMEA headquarters and showroom in Central London is supported by an established network of manufacturing facilities and distribution partners across the UK, Europe and the Middle East.

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